



ACCESS-24 MENU GUIDE AND HELPFUL HINTS

972-487-1234
1-800-543-2827

1. To begin the process, enter 1.
2. Enter member number, followed by the (#) key.
3. Enter Access Code, followed by the (#) key.
4. Follow the Menu Guide at right for your selection(s).

HELPFUL HINTS:

- Your **account** number is different from your **member** number. Primary savings is account 01; most checking accounts are 02; Christmas Club is 04; and Vacation Club is 22. For other accounts, and loan numbers, please refer to your statement.
- Enter the pound (#) key after member number, account number and dollar amount.
- Always wait for Access-24 to repeat your transaction to you, then **enter 1 to complete the transaction.**
- When entering dollar amounts, remember to enter the full dollar amount, including cents and omit the decimal point.
Ex: \$50 would be entered as 5000#.
- Enter star (*) to go to the previous menu, when possible.
- When making cross-member transfers, always remember **account to account** means **from/to your membership** into the **other membership** account.

ACCESS – 24 MENU GUIDE

Enter 1 for ACCOUNT & LOAN INQUIRIES

1. Balance
 1. Savings
 2. Checking
 3. Other
2. History
 1. Deposits
 2. Withdrawals
 3. Dividends
 4. All
3. Cleared Checks
 1. List of checks
 2. Specific check number
 3. List of checks on selected account
 4. Specific check on selected account
4. Loan Inquiry
 1. Balance and payments on line of credit loan
 2. Balance and payments on other loans
 3. Loan interest paid YTD

Enter 2 for PAYMENTS, TRANSFERS & WITHDRAWALS

1. Loan Payment
 1. From savings
 2. From checking
 3. From other accounts
 4. From loan advance
2. Transfer
 1. Savings to checking
 2. Checking to savings
 3. Loan to checking
 4. Loan to savings
 5. To select accounts
 6. Select loan and account
3. Cross member transfer
 1. To membership
 1. Account to account
 2. Account to loan
 2. From membership
 1. Account to account
 2. Loan to account
 3. Account to loan
 4. Loan to loan
4. Check withdrawal
 1. From savings
 2. From specified account

Enter 3 for NEW MEMBER NUMBER AND OTHER ACTIVITIES

1. To select different membership
2. Savings rates
3. Loan rates
4. Change access code

Enter 5 to DISCONNECT